



COUNTY OF SAN DIEGO
Great Government Through the General Management System – Quality, Timeliness, Value
DEPARTMENT OF HUMAN RESOURCES

CLASS SPECIFICATION

CLASSIFIED

SHERIFF'S DETENTION PHYSICIAN

Class No. 004190

■ CLASSIFICATION PURPOSE

To render professional medical services and carry out responsible tasks in the field of medicine as assigned; and to perform related work as required.

■ DISTINGUISHING CHARACTERISTICS

Sheriff's Detentions Physicians are responsible for planning and directing medical treatment and care within a detention facility operated by the Sheriff's Department. Incumbents provide a wide range of medical care, from treatment of minor injuries to major medical problems requiring a high degree of medical skill. Sheriff's Detentions Physician is distinguished from other Physician classes by the level of responsibility assumed and the need for considerable independent judgment in treating patients who are inmates of the Sheriff's detention facilities.

■ FUNCTIONS

The examples of functions listed in the class specification(s) are representative but not necessarily exhaustive or descriptive of any one position in the class(es). Management is not precluded from assigning other related functions not listed herein if such duties are a logical assignment for the position.

Essential Functions:

1. Organizes or assists in staff activities associated with the Detentions Medical Services program in the Sheriff's Department.
2. Renders medical services.
3. Conducts physical and mental examinations.
4. Elicits medical history and prescribes treatment as necessary for patients.
5. Consults with other physicians in specialized fields of medicine.
6. Reviews and interprets data obtained from the Health and Human Services Agency or hospital records in order to determine patient's needs.
7. Supervises the maintenance of records and the preparation of reports as required.
8. Maintains liaison with local, state and federal health agencies.
9. Provide courteous, high quality service to members of the public by personally responding to requests for service or appropriate referral.

■ KNOWLEDGE, SKILLS AND ABILITIES

Knowledge of:

- Anatomy, physiology and diseases of the human body.
- Methods of conducting physical examinations.
- Methods of diagnosing and treating diseases and physical ailments.
- Recent developments in medicine.
- Medicines used in the treatment of mental illnesses.
- Principles and practices of medical administration.
- Telephone, office and online etiquette.
- County customer service objectives and strategies.

Skills and Abilities to:

- Apply general medical principles.
- Maintain effective relations with patients and with other professional and paraprofessional staff.
- Communicate effectively orally and in writing.
- Treat County employees, representatives of outside agencies and members of the public with courtesy and respect.
- Assess the customer's immediate needs and ensure customer's receipt of needed services through personal service or referral.
- Exercise appropriate judgment in answering questions and releasing information; analyze and project consequences of decisions and/or recommendations.

■ EDUCATION/EXPERIENCE

Education, training, and/or experience that demonstrate possession of the knowledge, skills and abilities listed above. An example of qualifying education/experience is: a medical degree from a recognized medical school AND, at least one (1) year of post residency experience performing an applicable medical field of specialty.

■ ESSENTIAL PHYSICAL CHARACTERISTICS

The physical characteristics described here are representative of those that must be met by an employee to successfully perform the essential functions of the classification(s). Reasonable accommodation may be made to enable an individual with qualified disabilities to perform the essential functions of a job, on a case-by-case basis.

Continuous upward and downward flexion of the neck. Frequent: sitting, repetitive use of hands to operate computers, printers and copiers. Occasional: walking, standing, bending and twisting of neck, bending and twisting of waist, squatting, simple grasping, reaching above and below shoulder level, and lifting and carrying of files weighing up to 10 pounds.

■ SPECIAL NOTES, LICENSES, OR REQUIREMENTS

License

A valid California class C driver's license, which must be maintained throughout employment in this class, is required at time of appointment, or the ability to arrange necessary and timely transportation for field travel. Employees in this class may be required to use their own vehicle.

Certification/Registration

Possession of a valid Physician and Surgeon certificate issued by the State of California. Certification or eligibility for certification in an applicable medical field specialty by the American Specialty Board is desirable but not required. (Proof of certification must be provided within one year of employment).

Note: 10% additional salary if Board certified in an appropriate medical specialty. Radiologists are required to be Board certified in order to provide "professional" testimony in court cases.

Working Conditions

Exposure to contagious diseases; work in a correctional facility environment and may subject to violent or abusive behavior from residents.

Background Investigation

Must have a reputation for honesty and trustworthiness. Felony convictions will be disqualifying. Misdemeanor convictions may be disqualifying depending on type, number, severity, and recency. Prior to appointment, candidates will be subject to a thorough background investigation which may include a psychological, polygraph or other examination or test.

Probationary Period

Incumbents appointed to permanent positions in this class shall serve a probationary period of 12 months (Civil Service Rule 4.2.5).

**New: July 13, 1990
Reviewed: Spring 2004**